

Progress in Paper Physics Seminar 2018 <u>Abstract guidelines</u>

ABSTRACT FILE FORMAT: .doc, .docx, .pdf LENGTH: no longer than 2 pages (A4 size) FONT SIZE AND SPACING: Times New Roman 12 pt., Line spacing: 1.15

Abstract components:

TITLE: Use a concise title that summarizes the content of the abstract.

AUTHORS: Enter complete author(s) names (example: John S. Doe, PhD). Include the name, and degree. **AFFILIATIONS:** List the name of each author's institution, city, state, and country (do not include department, division, laboratory, etc.).

KEY WORDS: Choose 4 - 8 key words in the menu (highest priority first). Additional key words are accepted but should be words in common usage.

ABSTRACT TEXT: Describe the relevance of the research using background, methods, results, and conclusions. Submitters/authors are responsible for the accuracy of the abstract text.

ACKNOWLEDGEMENT: Grant acknowledgements may be included here.

CONTACT INFORMATION: Provide all pertinent contact information to ensure that correspondence is received promptly and accurately. You should also specify the "presenting author."

OPTIONAL: Your presentation preference: Oral Presentation or Poster

10 points used in the Selection Process

During the abstract selection process the following 12 points are used as a guide. We strongly recommend that you ensure your abstract satisfies these points.

- 1. Does the abstract capture the interest of a potential reader of the paper?
- 2. Is the abstract well written in terms of language, grammar, etc.?
- 3. Does the abstract engage the reader by telling him or her what the paper is about and why they should read it?
- 4. Does the abstract title describe the subject being written about?
- 5. Does the abstract make a clear statement of the topic of the paper and the research question?
- 6. Does the abstract say how the research was/is being undertaken?
- 7. Does the abstract indicate the value of the findings and to whom will they be of use?
- 8. Does the abstract describe the work to be discussed in the paper?
- 9. Does the abstract give a concise summary of the findings?
- 10. Should the abstract be accepted?